

The 1881 British Census & National Index Installation Guide



The postman has brought the package!

So, after you have signed for your package, open the parcel, and carefully take out the packing note / invoice / receipt and the shrink-wrapped CD case. Put your packing note / invoice / receipt carefully away where you can find it later (should anything go wrong).

Remove the cellophane wrapping from the CD case and put it away in the trash can so that little animals and children cannot get at it to see what it tastes like!

Open the case and this is what you should find.

- One single page with the title 1881 Census for Great Britain.
- Seven plastic CD holders, holding a total of 25 CDs as follows
 - Viewer 2.0
 - National Index to 1881 British Census Disc 1 to 8 inclusive
 - 1881 British Census East Anglia Region Disc 1
 - 1881 British Census Greater London Region Disc 1 to 4 inclusive
 - 1881 British Census Midlands Region Disc 1 to 2 inclusive
 - 1881 British Census North Central Region Disc 1 to 4 inclusive
 - 1881 British Census Northern Borders & Miscellany Region Disc 1
 - 1881 British Census Southwestern Region Disc 1
 - 1881 British Census Scotland Region Disc 1 to 2 inclusive
 - 1881 British Census Wales & Monmouth Region Disc 1

If you got any more than this you are lucky, if you got any less than this then find that packing note / invoice / receipt and contact the LDS office that shipped the disks to you.

What next?

For now, ignore the front of the single page with the title 1881 Census for Great Britain, and turn it over. Read the instructions very carefully, and if they were not too clear, well here is another version!

1. Power up your PC until the Windows 95/98 desktop is waiting calmly for your next action.
2. From the CD pack, take the CD called VIEWER 2.0 and place it in your CD drive.
3. Check out the drive letter of your CD drive by double clicking "My Computer" on your desktop and verifying the letter that is shown under your CD Drive. The letter will vary according to how many drives you have fitted to your PC. The lowest letter could be "D", but it could be any letter, mine is "F" for example.
4. Note the letter and close the "My Computer" window.
5. On your taskbar, click **Start**, or if you have a W95/W98 enabled keyboard tap the key with the W95/98 icon (usually on the lower left-hand side in between the Ctrl and Alt keys).
6. Move your mouse pointer to "**Run**" and click and a screen with a dialogue box will appear.
7. Type in **D: setup.exe** if *D* was the letter for your CD drive. (In my case I typed F: setup.exe) and click **OK**. The installation wizard will run and you will be presented with a Welcome Screen. Click **Next** then follow the instructions that appear on your monitor screen, accept all the default options (unless you are a computer wiz and know what else to do!) and you get to the screen **Ready to Install!** click **Next** one more time then sit back and wait. Depending upon the speed of your PC the "interval" can take a few minutes whilst the programme registers with your system, don't worry it will get there!

When all the whirring has finished you will be presented with a screen that tells you the installation is completed. But don't believe it, because there is more to do! So click **Finish** and prepare for part 2 of the installation!

When you click Finish the PC will ask if you want to restart, just click OK and wait for your PC to reboot. (*Tip make sure you do not have any floppy in drive A, it is OK to leave the CD in your CD drive*)

Be careful the Census is not installed yet, just the viewer! ... there is more to do!

At this point I recommend that you have a coffee or a tea, because that was all stressful stuff. Whilst you are having that coffee and if you have a printer, make sure that the input tray has enough paper because the only way you will get an instruction book, or user manual, is to print it, and for that you need *eighty-five pages* of A4 paper!

Helpful tip

The User Manual is supplied as an RTF file that can be opened, read and printed from almost any word processor. However the page set up is for USA Letter format, so if you use A4 paper, before you print the manual, open the file and change the Page Set-up so that it is A4. Also, it is worth while

resetting the Margins to around 2cm, because that too will reduce the amount of paper you will use. Apply the change to the whole document and sit back and wait whilst the document repaginates.

When the document has repaginated down to around 85 pages or so, set file to print and go and have another coffee or tea!

The resultant document is fairly large so I would recommend binding the manual somehow. There are various ways, ring binders, comb binding, etc.

On with the Installation!



So if you took time out to print the binder, or just enjoyed a break after installing the index, now is the time to carry on ... so let's go! First remove the Viewer installation CD from you CD drive if you did not yet already do that.

You will now need to take out of your CD pack the following CD, **National Index to 1881 British Census Disc 1** and place it in your CD drive.

1. On your taskbar, click **Start**, or if you have a W95/W98 enabled keyboard tap the key with the W95/98 icon (usually on the lower left-hand side in between the Ctrl and Alt keys).
2. Move your mouse pointer to "**Run**" and click and a screen with a dialogue box will appear.

Type in **D: setup.exe** if **D** was the letter for your CD drive. (In my case I typed F: setup.exe) and click **OK**. The installation wizard will run and you will be presented with a Welcome Screen. Click **Next** then follow the instructions that appear on your monitor screen, accept all the default options (unless you are a computer wiz and know what else to do!) and you get to the screen **Installation Completed!** click **Finish** and you are nearly there (but not quite yet!)

In the next stage of the installation you will need the **CD 1881 British Census East Anglia Region** that is the first CD of the actual Census.

1. From you taskbar select **Start - Programs - Family History - Resource File Viewer** and, after an advertisement for the LDS, you will be presented by a large screen "Family History Resource Files", split into three parts. Ignore the bottom part for now, and on the left side is a window with <Click here to add a Resource File to the list>, and underneath that "1881 British Census - National Index". The other side has some buttons, like OK, Exit, and Cancel.
2. So, just do what the PC requests and "click" where it says to do so, and up will spring a dialogue box asking you to insert Disk 1 of the British Census.
3. Place the **CD 1881 British Census East Anglia Region** into the CD tray, close the tray, wait until the little light goes out then click **OK**.
4. The installation wizard will start, make sure you read the license agreement, then click **Next**. After micro seconds you will see the screen **Installation Completed!** and so now you click **Finish**.

This time it really does mean installation finished, and you should now be back at the "splash screen" and you should see
<Click here to add a Resource File to the list>,
1881 British Census
1881 British Census - National Index

5. The next step is to actually launch the program for the first time ... so click OK

And the program will start; you will see another "splash screen" with copyright information and acknowledgements etc., and then a Search Screen for East Anglia.
Enter your search details and you're off!



But I don't want to search East Anglia!

That's OK, just look at the Search Screen, look for **Census Place**. Use the drop down box under **Region** to select the Region you want to search, for example Midlands West) and click **OK**.

The program will then ask you to install the CD "Midlands Region Disk 1", so take out the East Anglia CD from your CD drive, locate the CD "1881 British Census Midlands Region, Midlands West Counties" and place it in your CD drive. When the drive light stops flashing, click OK and your search will be completed.

To search any other CD disk, use the same procedure, selecting the appropriate CD from your set.

When you have finished using the program, select File/Exit from the Tool Bar at the top of the screen, and the program will close. Take the CD out of the drive and put it away safely.

Make another cup of coffee or tea, and take hold of the User Manual that you printed. Settle down and read all about your investment in the 1881 British Census.

Enjoy!

Don Dickson 10 July 1999